

## Ad-Hoc Election Committee for the 2025 World Taekwondo Elections **TERMS OF REFERENCE**

### **1 ESTABLISHMENT**

- 1.1 This special purpose Ad-Hoc Committee (this “Committee”) is established in accordance with Article 4.3.2 of the World Taekwondo (“WT”) Statutes.

### **2 PURPOSE AND OBJECTIVES,**

- 2.1 In general, the purpose of this Committee is to oversee WT’s 2025 elections of officials to ensure that they are conducted with integrity, transparency and fairness and in accordance with WT rules.

- 2.2 Specifically, as set forth in the WT Statutes, the objectives of the Committee are as follows:

- a) Review Election Bylaws (5.8.9.2)
- b) Screen and approve candidate application documents (5.8.9)
- c) Screen candidates and determine the list of qualified candidates (5.8.9.1).
- d) Ensure entire elections are conducted in accordance with Statutes; Bylaws (5.8.9).
- e) The Committee Chair to Chair the elections (5.4).
- f) Where appropriate, refer integrity-related concerns to a designated sub-committee for advisory input in accordance with Section 2.3.

- 2.3 Referral of Integrity Concerns: To preserve the neutrality and technical mandate of the Ad-Hoc Election Committee (AHEC), the Committee may refer any concerns related to the integrity or ethical fitness of candidates to a sub-committee composed of members of the WT Integrity and Juridical Committees (excluding any individuals concurrently serving on the AHEC).

This sub-committee shall be empowered to conduct a limited review of referred matters and provide advisory input to the AHEC. The AHEC shall make no determinations of integrity beyond the objective and procedural criteria set forth in the Candidate Application Form and related rules. Where a candidate’s application raises issues that are not strictly technical but may warrant ethical review, such issues should be evaluated through WT’s formal integrity mechanisms.

The authority to refer matters and to establish such sub-committees shall be confirmed by the WT Council and reflected in the AHEC’s official records.

This referral mechanism is consistent with Article 4.3.2 of the WT Statutes (regarding ad-hoc committees) and aligned with the WT Integrity Code (Sections 3.3.5 and 3.3.12) and Disciplinary Actions and Appeals Code (Articles 3.2 and 3.3), which assign the review and adjudication of integrity-related matters to designated WT bodies and procedures.

### **3 TIMELINE AND DELIVERABLES**

- 3.1 The timeline and key deliverables for the Committee’s activities are as follows:

- a) By April 30: Confirm Candidate Package and related rules.
- b) By August 22: Confirm Candidates list and Elections Procedure.
- c) October 23: Oversee elections.

Further guidance surrounding these deliverables is contained in the Election Bylaws and related rules.

#### **4 COMPOSITION, TERMS OF OFFICE**

4.1 The membership of this Committee shall be composed of three members including one Chair. The term of the appointment shall be until the conclusion of the 2025 World Taekwondo Elections.

4.2 WT's Membership & Integrity Department shall serve as the liaison for WT and provide coordination and documentation support for meetings and candidate applications and for any referrals made to the Integrity/Juridical sub-committee pursuant to Section 2.3.

4.3 Details follow:

	NAME	LOCATION	EMAIL
Chair	Jean Marie Ayer	Switzerland	Jean-Marie.Ayer@hefr.ch
Member	Young-sun Kim	Korea	55redpinetree@gmail.com
Member	Margot Foster	Australia	mf@fosterslaw.com.au
WT Deputy Secretary General	Corbin Min	Korea	legal@worldtaekwondo.org
WT Manager	Jaekyung Son	Korea	member@worldtaekwondo.org

#### **5 QUORUM**

5.1 A quorum for the committee meeting is defined as 50% of the membership, plus one. Where attention is drawn to a loss of quorum, the meeting may be adjourned until such time as the Chair may determine.

#### **6 CONFLICT OF INTEREST**

In accordance with Article 3. d in Committee Appointment Acceptance Pledge, Committee members are required to bring to the attention of the Chair any conflict of interest or potential conflict they may have with any item on the committee's agenda.

If a committee member is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, he/she will be excused from Committee discussions and deliberations on the issue where a conflict of interest exists.

#### **7 MEETINGS**

Committee meetings may be held in person, by telephone, videoconference, or other electronic means.

Committee members are required to be fully prepared for each meeting, having read the documentation in advance, and to make every reasonable effort to attend each meeting.

Decisions of the Committee may be made at a duly called and constituted meeting; or, by a resolution in writing to all members of the Committee and physically or electronically signed by at least a quorum of the members of the Committee who are entitled to vote on the resolution other than those on an approved leave of absence.

## **8 OBSERVERS AND VISITORS**

Observers and visitors must have received the prior permission of the Chair to attend meetings. Observers and visitors must leave the meeting if any matters are to be considered confidential.

## **9 AGENDAS AND MINUTES**

Agendas and associated documentation will be distributed prior to the meeting.

Minutes are to be prepared and distributed to each committee member within a week at a maximum. A copy of the minutes will be included in the agenda papers for the next committee meeting.